



Los Angeles County AUDIT COMMITTEE

Louisa Ollague, Chair
1st District
Brence Culp, Vice Chair
3rd District
Clinton Tatum
2nd District
Carl Gallucci
4th District
Angela Mazzie
5th District

MEETING MINUTES September 15, 2005

Chairperson Louisa Ollague called the meeting to order at 1:34 p.m. in Conference Room, 525, at the Kenneth Hahn Hall of Administration.

Committee Members Present

Louisa Ollague, First District
Brence Culp, Third District
Carl Gallucci, Fourth District
Angela Mazzie, Fifth District

Committee Members Absent

Clinton Tatum, Second District

Others in Attendance

Maria Oms, Auditor-Controller
Mike Pirolo, Auditor-Controller
Jim Schneiderman, Auditor-Controller

Peter Papadakis, Board of Supervisors
Garen Khachian, Board of Supervisors

Approval of Minutes

On motion of Angela Mazzie, seconded by Carl Gallucci, the Committee unanimously approved the August 18, 2005 minutes.

Old Business

Sheriff Contract City Billing Practices – Final Phase I Report and Phase II Status Report:

Mike Pirolo reported the Auditor-Controller and Chief Administrative Office will address the Board of Supervisors with their final recommendations in September 2005. Maria Oms reported the letter has been drafted and is being reviewed by the CAO. Mr. Pirolo advised the CAO is continuing dialogue with the contract cities. **The Committee unanimously approved placing this item back on the agenda once Auditor-Controller is finished with their assessment.**

Reports to be Received and Filed

County of Los Angeles Single Audit Report FY 2003-2004:

On motion of Carl Gallucci, seconded by Angela Mazzie, the Committee unanimously approved receiving and filing this report.

Welfare Fraud Prevention Program Review – Quarterly Report:

DPSS quarterly report indicated a revised target date is required for programming modifications to 2 automated systems. The new completion date for the above recommendation is June 30, 2006. DPSS report revealed the latest statistics on unworked wage abstracts which totaled 28,202 as of June 30, 2005. The next quarterly report will be provided to the Committee by October 31, 2005. **On motion of Carl Gallucci, seconded by Angela Mazzie, the Committee unanimously approved receiving and filing this report.**

Fraud Hotline Status Report:

During the period between April 1, 2005 to June 30, 2005, 162 new investigations have begun. 106 cases have been closed, 25 of which were substantiated, 52 unsubstantiated and 29 were not investigated after a review determined the allegation was immaterial,

previously investigated, referred to an outside agency, or insufficient information was provided. As of June 30, 2005, 303 investigations were in progress. **On motion of Carl Gallucci, seconded by Angela Mazzie, the Committee unanimously approved receiving and filing this report.**

Group Home Program Monitoring Report – San Fernando, Valley Community Mental Health Center, Inc. – Main Campus, Atoll, Kittridge, and Lemay Group Homes: **On motion of Carl Gallucci, seconded by Angela Mazzie, the Committee unanimously approved receiving and filing this report.**

Sunset Review of Board Policy No. 5.060 – Reporting of Improper Solicitations: Vincent Amerson, CAO representative, reported the Board policy contains minor revisions such as, addition of new phone number and slight change to the name of the fraud Hotline. and recommended to the Committee to extend the review date to September 15, 2010. **On motion of Angela Mazzie, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this report.**

Sunset Review of Board Policy No. 3.080 – Department Head Notification to the Board Prior to Service Curtailments or Layoffs: Keith Knox, DHR representative, reported no major revisions to the policy and recommended the Committee extend the review date to September 15, 2005. **On motion of Brence Culp, seconded by Carl Gallucci, the Committee unanimously approved extending the sunset review date to September 15, 2010.**

Harbor View Adolescent Center Contract Review: Review determined Agency needs to address certain deficiencies such as, maintaining sufficient documentation to support its compliance with contract requirements and ensure adequate staffing levels are met. **On motion of Carl Gallucci, seconded by Angela Mazzie, the Committee unanimously approved receiving and filing this report.**

Group Home Program Monitoring Report – West Covina Group Homes, West Covina Group Homes I and II: Overall, the Agency is providing services as outlined in their Program Statement. However, both Group Homes need to maintain current and comprehensive Needs and Services Plans (NSPs) and documentation proving children receive treatment services and facilitate minor repairs throughout the Homes as outlined in the A/C report. Further, A/C has received and approved the Agency's corrective action plan. **On motion of Carl Gallucci, seconded by Angela Mazzie, the Committee unanimously approved receiving and filing this report.**

Group Home Program Monitoring Report – Caring for Children and Families with Aids Group Homes – Caring for Children and Families with Aids I and Caring for Children and Families with Aids II: Agency is providing services as outlined in their Program Statement but needs to develop NSPs with short/long term goals. **On motion of Carl Gallucci, seconded by Angela Mazzie, the Committee unanimously approved receiving and filing this report.**

Reports Received

Department of Consumer Affairs – Cable Television Franchise Audits – Adelphia Communications: Audit revealed Adelphia Communications owes the County \$64,753

(unpaid franchise fees/audit costs) and advised \$34,550 has been recovered thus far. An outstanding amount of \$30,203 still remains. Ms. Oms advised the contract between cable television franchises requires companies to pay a percentage of gross receipts. **On motion of Angela Mazzie, seconded by Brence Culp, the Committee unanimously approved receiving and filing this report.**

Public Comments

There were none

Other Business

FFAs and Group Home Monitoring: Ms. Oms reported Auditor-Controller is currently working with DCFS and advised duplication of efforts has ceased and is meeting with DCFS representatives on a monthly basis. **The Committee unanimously approved continuing this item to the October 20, 2005 meeting.**

Matters not on the Posted Agenda (to be Presented and Placed on the Agenda of a Future Meeting)

There were none.

Adjournment

There being no further business to conduct, the meeting was adjourned at 1:45 p.m.